

**685—15.10 (17A,22,263B) Other groups of records.** This rule describes groups of records maintained by the agency other than record systems as defined in rule 685—15.1(17A,22,263B). These records are routinely available to the public. However, the agency's files of these records may contain confidential information. In addition, some records may contain information about individuals. All records are stored both on paper and in automated data processing systems unless otherwise noted.

**15.10(1) Rule making.** Rule-making records may contain information about individuals making written or oral comments on proposed rules. This information is collected pursuant to Iowa Code section 17A.4. This information is not stored in an automated data processing system.

**15.10(2) Publications.** News releases, annual reports, project reports, and agency newsletters are available through OSA's Web site or from the agency. Any news releases, annual or project reports, or newsletters may contain information about individuals, including agency staff members.

**15.10(3) Statistical reports.** Periodic reports for various OSA programs may be available from OSA.

**15.10(4) Grants/contracts.** OSA may have communications with prospective granting agencies or clients about grants or contracts.

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